



Invitation to Tender for the making of a film documentary for Bealtaine 2021

Closing date for receipt of tender: 12 Noon on Friday 29th January 2021

Introduction

Age & Opportunity is the national organisation that provides a range of opportunities for older people who want to get more involved in arts and culture, sport and physical activity, civic engagement and personal development.

Our aim is to inspire people aged 50+ to live a dynamic life where they are more active, more visible, more creative and more connected.

This film commission is an Age & Opportunity Arts initiative.

Tender Outline

Age & Opportunity is seeking tenders from suitably qualified individuals or organisations to create a 10 -15 minute film documenting and celebrating the experiences of 6 older LGBTQIA+ persons from across rural and urban Ireland, for exhibition in Bealtaine 2021, as well as other film festivals TBC. The film will be an exploration of their growing up and living in 2020 Ireland, as well as their hopes and dreams for the future. Details of the tender are set out in this document, which is comprised of four parts:

- Part 1: Background information
- Part 2: Age & Opportunity's requirements and other considerations
- Part 3: Tender process
- Part 4: General tender information, terms and conditions

Interested parties should submit a proposal by email to Eva Griffin, Arts Programme Administrator at arts@ageandopportunity.ie by 12 noon on **Friday 29th January 2021**.

Part 1: Background information

Who we are

Age & Opportunity is the leading national development organisation improving the quality of life of older people. We do this by:

- championing the creativity and value of older people;
- combating stereotypes and negative views of ageing;
- developing inclusive and engaging experiences which respond to the interests and needs of the diverse older adult population;
- developing, testing and measuring the impact of pioneering programmes and approaches;
- making evidence available to policy-makers and service providers;
- working with partners and stakeholders to ensure that Ireland's policies, strategies and programmes are directly informed by the needs and experiences of older people.

Our Programmes

We provide opportunities for older people to be more active, more creative, more visible, more connected, more often in the following ways.

Age & Opportunity Arts is a dedicated programme which supports the participation and representation of all older people in cultural and creative life in Ireland, demonstrating and celebrating how our creative potential can improve with age. We do this work by supporting and resourcing artists, collaborating with arts organisations and encouraging involvement in arts activities by people all over Ireland.

Age & Opportunity Active is the national physical activity programme for older people funded by Sport Ireland and the HSE. The programme is designed to get us more active. Our Go for Life Games are a national celebration of older people taking part in physical activity. Every June we run a national event, when over 300 participants and teams from every county come together to take part in a full day of sport. The event is a variety of fun games and sports specifically adapted to be more inclusive of all ages and abilities.

Other initiatives we run include a telephone mentoring service called FitLine and our very popular PALs (Physical Activity Leaders) training suitable for anyone interested in leading physical activity programmes in their community.

Age & Opportunity Engage is a programme which offers a range of learning initiatives, courses and workshops for personal development as well as opportunities for us to play an active role in our community. Our aim is to facilitate participants to develop resilience, build the skills, know-how and the foresight to achieve the best quality of life. We believe that people who work directly with older people - or whose work affects the lives of older people - should be conscious of the needs of older persons and the value of older persons' participation in society. As organisations become increasingly aware of the contribution of their older employees, customers and clients – they will benefit from our bespoke training, facilitation and range of national workshops and courses.

Read more about our work at <https://ageandopportunity.ie/about-age-and-opportunity/governance/>

Part 2: Age & Opportunity's requirements and other considerations

Tender Outline

Age & Opportunity is seeking tenders from suitably qualified individuals or organisations to create a 10-15 minute film documenting and celebrating the experiences of 6 older LGBTQIA+ persons from across Ireland, for exhibition in Bealtaine 2021, as well as other film festivals TBC. The first cut of the film must be completed by April 9th for final completion and exhibition in May 2021. It is expected that due to the ongoing Covid-19 pandemic, the majority of the work for this film will be done remotely/online.

Having grown up in an Ireland when sexual acts between consenting males was criminalised and gay and lesbian sexual orientation perceived as symptomatic of mental illness, older LGBTQIA+ people in Ireland and across the world have lived through extraordinary repression as well as long awaited change. Now reaching older age, there are many stories to be told by the LGBTQIA+ community about the social and emotional impact of these experiences. This commission aims to explore these diverse lives, hear reflections on their identity in 2020 Ireland and learn of their hopes for the future.

Background

Age & Opportunity has been awarded funding by An Roinn Leanaí, Comhionannais, Míchumais, Lánpháirtíochta agus Óige/ *Department of Children, Equality, Disability, Integration and Youth through the 2020 LGBTI Community Services Funding Call Scheme B*, to create an insightful and representative short film (10-15 minutes) that captures the reflections, thoughts and experiences of older LGBTQIA+ people through film in an engaging and creative way. We are looking for an individual/organisation who can demonstrate exceptional vision and creativity for this commission.

Older LGBTQIA+ people in Ireland are under-represented and doubly- marginalised as a result of their sexual orientation and/or gender identity and age. This has arguably led to a rejection of the community and an invisibility amongst the broader population. In some cases, this marginalisation may be even greater within both discrete groups (i.e. in relation to older people within LGBTQIA+ and vice versa). In addition, entering care homes for some may be particularly fraught in relation to disclosing their sexual orientation and/or gender identity and thereby facing prejudice.

Commission Aims

- To increase confidence and validation amongst older LGBTQIA+ people
- To reduce fears amongst older LGBTQIA+ people in relation to society in general and accessing state services
- To create greater public visibility and awareness around older LGBTQIA+ people

- To increase public understanding around issues impacting older LGBTQIA+ people
- To create exposure for the film through Ireland's largest national festival celebrating the arts and creativity as we age.

Fee Proposal

The fee proposal submitted shall be in Euro (€) and inclusive of VAT and all expenses. A breakdown of total costs should be provided. The budget for this contract is a maximum of €6,500 inclusive of all costs.

Tax Clearance

The successful Tenderer must be in possession of a valid tax clearance certificate for the duration of the contract. Such a valid tax clearance certificate from the Irish Revenue Commissioners must be produced by a successful Tenderer before execution of the contract. A valid tax clearance certificate means a tax clearance certificate issued by the Irish Revenue Commissioners, and Tenderers not resident in Ireland must make application to the Irish Revenue Commissioners for such a certificate if their tender is to be considered.

Insurance

The successful Tenderer must produce valid public liability insurance.

Part 3: Tender Process

Interested parties should submit a proposal to Eva Griffin, Arts Programme Administrator at arts@ageandopportunity.ie by 12 noon on **Friday 29th January 2021**.

The proposal should provide the following information:

- Artist/Filmmaker(s) profile: capacity, skills, experience and knowledge
- Up to five examples of previous works, clearly labelled with title of artwork/film
- 700-word proposal outlining ideas and concepts for the commission, work plan and potential locations for the interviews
- Clear, well-defined film treatment
- Estimated timescale (must be complete by April 30th 2021)
- A detailed breakdown of costs
- Current Tax Clearance Detail
- An outline of any added value or additional information you think is relevant

Evaluation Criteria

Tenders will be evaluated on the information provided at the time of tender. Tenders received will be marked out of 100 as follows:

- Overall quality of the proposal
- Understanding of tender requirements and approach to tender

- Value for money
- Qualification and relevant experience
- Commission plan
- Other, including additional suggestions

Based on the above criteria, shortlisted applicants may be asked to meet with Age & Opportunity on **week beginning 2nd or 8th February** online via Zoom.

Age & Opportunity shall notify acceptance of the tender to the successful Tenderer as soon as reasonably practicable and in any event by **Friday 12 February 2021**.

Unsuccessful tenderers will be notified when the appointment of the successful tender has been confirmed.

Queries or clarifications before 12 noon on Friday 29th January 2021 may be addressed to:

Eva Griffin, Arts Programme Administrator at arts@ageandopportunity.ie

Closing date for receipt of tender: **12 noon on Friday 29th January 2021**

Return tender to: Eva Griffin, Arts Programme Administrator at arts@ageandopportunity.ie

Late applications will not be accepted.

Part 4: General tendering information, terms and conditions

Terms of Appointment

A first cut of the film should be completed by Friday 9th April 2021 and final cut by beginning May for presentation during Bealtaine 2021.

Notification of Tender Acceptance

Age & Opportunity shall notify acceptance of the tender to the successful Tenderer as soon as reasonably practicable and in any event by **Friday 12 February 2021**.

Currency

The currency to be used in this tender is euro and a tender proposal in any other currency will not be considered.

Age & Opportunity will not be liable in respect of any costs incurred by any Tenderer in the Preparation of tenders in response to this Invitation to Tender or any associated cost.

Tax Clearance

The successful Tenderer must be in possession of a valid tax clearance certificate for the duration of the contract. Such a valid tax clearance certificate from the Irish Revenue Commissioners must be

produced by a successful Tenderer before execution of the contract. A valid tax clearance certificate means a tax clearance certificate issued by the Irish Revenue Commissioners, and Tenderers not resident in Ireland must make application to the Irish Revenue Commissioners for such a certificate if their tender is to be considered.

Ownership of Film and Copyright

All documents produced by the consultant in connection with this appointment and submitted to Age & Opportunity will be considered the property of Age & Opportunity and may be used by Age & Opportunity at any time, including for other projects, without the prior approval of the consultant. This does not impact on the artist/filmmakers copy and moral rights.

Exclusion

Tenderer shall be excluded who:

- is bankrupt or being wound up, whose affairs are being administered by the court, who have entered into an arrangement with creditors or who have suspended business activities;
- is the subject of proceedings for declaration of bankruptcy or insolvency, for an order for compulsory winding up or a court liquidation, or who has a liquidator or receiver appointed over its assets, or for composition with creditors or any other similar proceedings;
- has been convicted of an offence concerning their professional conduct;
- has not fulfilled obligations relating to the payment of social security contributions;
- has not fulfilled obligations relating to the payment of taxes.

False or Misleading Information

Tenderers who intentionally or carelessly supply false or misleading information will be disqualified from this Tendering Procedure on the discovery of such information.

Compliance with Law

Tenderers should be able to provide on demand evidence of compliance with all laws applicable to the provision of the services which are the subject of the Invitation to Tender, and in particular should be able to produce evidence that they have particular regard for statutory terms relating to minimum pay and any legally binding or sectoral agreements if applicable.

Termination

The contract shall contain provisions reserving to Age & Opportunity the right to terminate any contract awarded if it is not satisfied with the performance by the successful Tenderer of the contract. The satisfaction or dissatisfaction of Age & Opportunity shall be evaluated in the context of the Tenderers proposal set out in Part 3 of this document.

Requirements of Invitation to Tender

Tenders not conforming to the requirements of this Invitation to Tender will not be considered and will be returned to the Tenderer.

Subject to Contract

This Invitation to Tender is not intended to, and does not, create or evidence any legal or binding relationship, obligation or commitment of any nature between Age & Opportunity and any Tenderer. No such legally binding obligation or commitment shall come into being unless and until a formal legal contract is duly executed and delivered by Age & Opportunity and the successful Tenderer.

Disclaimer

This document is for information only and does not constitute, and shall not be interpreted as, an offer for sale, prospectus, or the basis of a contract. Candidates are recommended to read the documents thoroughly. Age & Opportunity reserves the right to discontinue the procurement process at any time. No liability will be accepted for candidates' costs in connection with the procurement procedure, irrespective of the outcome, whether or not the procedure is cancelled or postponed.

End

Funded by



An Roinn Leanaí, Comhionannais,
Míchumais, Lánpháirtíochta agus Óige
Department of Children, Equality,
Disability, Integration and Youth